



U.S. Department of Energy
Energy Efficiency and Renewable Energy

Kick-Off Meeting for New Fuel Cell Projects

Reg Tyler
Golden Field Office
Department of Energy
February 13 & 14, 2007



Role of the Golden Field Office

- EERE's Project Management Center (PMC)
- GO is the "Project" office while HQ is the "Program" office
- GO Makes and Administers Financial Assistance awards for EERE Programs including all HFCIT awards
- Provides technical field project management in support of EERE HQ Programs
- Responsible for managing cost/schedule/technical progress at the project level



FOA Projects and DOE Contacts

Recipient	Project Officer	Contract Specialist	HQ TDM
Arkema – Topic 1	Reg Tyler	Pete Simon	Amy Manheim
3M – Topic 1	David Peterson	Carol Anne Mayne	Amy Manheim
RIT – Topic 2	David Peterson	Bob Kingsley	Tim Armstrong
CFD – Topic 2	Reg Tyler	Pete Simon	Tim Armstrong
Nuvera – Topic 2	Reg Tyler	Genevieve Wozniak	Tim Armstrong
3M – Topic 3	David Peterson	Carol Anne Mayne	Nancy Garland
UTC Fuel Cells – Topic 3	Reg Tyler	Stephanie Carabajal	Nancy Garland
GrafTech – Topic 4	Reg Tyler	Bob Kingsley	Jason Marcinkoski
UTC Fuel Cells – Topic 4	David Peterson	Stephanie Carabajal	Jason Marcinkoski
Plug Power – Topic 5	David Peterson	Stephanie Carabajal	Tim Armstrong
CWRU – Topic 5	Reg Tyler	Stephanie Carabajal	Tim Armstrong
U Connecticut – Topic 6	David Peterson	Carol Anne Mayne	John Garbak
Clemson – Topic 6	Reg Tyler	Pete Simon	John Garbak
Plug Power – Topic 7B	Reg Tyler	Stephanie Carabajal	Kathi Epping
Plug Power – Topic 7C	Reg Tyler	Stephanie Carabajal	Kathi Epping
Intelligent Energy – Topic 7A	David Peterson	Bob Kingsley	Kathi Epping



Lab Call Projects and Contacts

Recipient	PI	HQ TDM
LBL – Topic 1	John Kerr	Amy Manheim
LANL – Topic 2	Rod Borup	Tim Armstrong
LANL – Topic 3	Piotr Zelenay	Nancy Garland
ANL – Topic 3	Deborah Myers	Nancy Garland
PNNL – Topic 3	Yong Wang	Nancy Garland
ORNL – Topic 4	Peter Tortorelli	Jason Marcinkoski
PNNL – Topic 5	Susan Stenkamp	Tim Armstrong
ANL – Topic 5	Di-Jia Liu	Tim Armstrong
LANL – Topic 6	Fernando Garzon	John Garbak



Award Requirements

- Participate in the Hydrogen Program Annual Review (May 15-18, 2007)
- Provide technical report to the Hydrogen Program Annual Progress Report
- Participate in project reviews, including Tech Team meetings, as needed
- Submit reports and other deliverables in accordance with the Federal Assistance Reporting Checklist



Quarterly Progress Report Format

(Due 30 day after the end of the quarter)

- Title
- Project Duration
- Date of Report
- Recipient
- Award Number (DE-Fx36-06GO16xxx)
- Working Partners
- Cost-Sharing Partners
- Contact
 - PI, etc.
- DOE Managers
 - HQ Technology Manager
 - GO Field Project Officer
- Project Objective
- Background
- Status
 - Progress towards targets
 - Accomplishments
- Plans for Next Quarter and Key Issues
- Patents, Publications, Presentations
- Task Schedule/Milestone Status
- Project Spending
 - Costs-to-date
 - Estimated future spending



Financial Reporting & Payment

- Quarterly Financial Status Report, SF-269 or SF-269A required for all recipients
- Quarterly Federal Cash Transaction Report, SF-272 primarily required for Universities
- Monthly cost report to track spending
- Payment thru ASAP (most recipients) or ACH



Uploading Reports to PMC Database

- <https://www.eere-pmc.energy.gov/SubmitReport.asp>

EERE: Project Management Center - Submit Reporting Requirements Page 1 of 1

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About the PMC

Business Opportunities

Recipient Resources

- Submit Reporting Requirements**
- Submit State Master File Documents
- NEPA Compliance Information Forms

DOE Officials Login

Glossary of Terms

Event Photo Libraries

Questions & Comments

Submit Reporting Requirements

Award Recipients may submit reporting requirements thru this page

Your award package should have an award number on its cover page. Use the last 5 numbers as your "Numeric Award Number" and the proceeding 2 letters as your "DOE Office Code" for your Login. *All fields are required!*

DE-FX-XX **XX**XXXXX

DOE Office Code Award Number

DOE Office Code Numeric Award Number

Name: Phone: - -

Email:



Hydrogen Safety Plan

- Draft is due 90 days after award date.
- Comment provided and Safety Plan Finalized 30 days after receipt of comments
- Guidance document:
http://www.eere.energy.gov/hydrogenandfuelcells/pdfs/safety_guidance.pdf
- GO will provide more details on this requirement